

Firewheel Farms No 2 HOA, Inc.  
Meeting Minutes

Meeting of Directors, held via Zoom.

Date: Thursday, December 3, 2020, 7:00pm

Attendance of Directors and Officers.

Name	HOA Position	Present or Absent	Role in Meeting
Charles Johnson	Director	Present	
Lorraine Revelle	Director	Present	
Chuck Lundin	Director	Present	
Lori Larson	Officer/Secretary	Present	Meeting minutes
Barbara McCoy	Officer/Treasurer	Absent	(not required)
D'Ann Linwood	Officer/VP	Absent	(not required)
Steve Tharp	ACC Leader	Absent	(not required)

The meeting was called to order 7:01pm by Charlie Johnson.

(Review of Prior meeting minutes was not required.)

The agenda is for the Directors to approve new resolutions.

1. Establish date of record for vote
2. Document Retention Policy

**RESOLUTION ESTABLISHING DATE of RECORD FOR VOTES**

Purpose to establish without doubt what the record date is for eligible homeowners to vote in the election.

The current CCR states the annual meeting will be held on the annual anniversary date which is Feb 22. This is not a reasonable amount of time to prepare for the election.

The three Directors go over every line item on the resolution document and make comments and minor adjustments to the document.

Charlie calls for a Vote. Charlie votes for. Lorraine votes for. Chuck votes for. The resolution is established and will be posted to the websites.

**RESOLUTION TO ESTABLISH A POLICY FOR DOCUMENT RETENTION**

The second document is resolution on association record retention. Our property management group earlier advised this is important. Our attorney recommended we do this because it is required by statutes.

The three Directors go over every line item on the resolution document and make comments and minor adjustments to the document.

Charlie calls for a Vote. Charlie votes for. Lorraine votes for. Chuck votes for. The resolution is established and will be posted to the websites.

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**RESOLUTION ACKNOWLEDGING TRANSFER OF ACC FUNCTIONS TO THE BOARD AND ESTABLISHMENT OF A PROPERTY COMMITTEE**

A third resolution was proposed, introduced and briefly described. That proposed resolution was to acknowledge that the function of the Architectural Control Committee (“ACC”) has been transferred by state law to the board and also to establish a property committee for the association to establish rules and regulations by the membership.

The directors decided to table further discussion and review so they would have more time to read and understand it.

Meeting adjourned by Charlie Johnson. Lorraine makes motion. Chuck seconds it. Charlie agrees to adjourn at 8:22pm.

The meeting was recorded in Zoom and is available for replay.

The information and link for the Zoom meeting follows:

Topic: Directors Operational Meeting

Start Time : Dec 3, 2020 06:59 PM

Meeting Recording:

[https://zoom.us/rec/share/4pzeIYGz0onurtBv0qMvpDV-A8aBSH2\\_k7CjrSTE1T8LrEhcpENAHoBNnrm1trUe.KOLNJp\\_ByhsiHOqa](https://zoom.us/rec/share/4pzeIYGz0onurtBv0qMvpDV-A8aBSH2_k7CjrSTE1T8LrEhcpENAHoBNnrm1trUe.KOLNJp_ByhsiHOqa)

Access Passcode: C^ZqJ?9G